



# Hillsborough Soccer Club

<b>Subject:</b>	<b>Hillsborough Soccer Club Board Meeting Minutes</b>
<b>Date &amp; Time:</b>	September 18th, 2019 8:30 pm
<b>Location:</b>	Caffe Piazza
<b>Attendees:</b>	Niles Johnson, Becky Mercurio, Joanna Robison, Robert Sutton, Toni DiPaolo, Jessica Freund, Konrad Madej; John Ciccarelli, Ralph Manrique
<b>Non-Attendees:</b>	Shakeel Muhammad
<b>CC:</b>	Club Website ( <a href="http://www.hillsboroughsoccerclub.org">www.hillsboroughsoccerclub.org</a> )
<b>Scribe:</b>	Rob Sutton

## MEETING MINUTES

### 1. Welcome and Key Topics

- a. The Board Meeting was called to order at 8:40 PM
- b. Apex delay news - Apex will open the outdoor turf fields on 3/15 and the indoor space on 4/1.
  - i. Fields Director to confirm that our rates for the Spring are at the discounted rate for the Fall season that was cancelled due to this delay
  - ii. Board to draft a message to the membership explaining the APEX delays, the costs incurred to get Docherty ready, and what are plans are for the difference in funds. Secretary to draft message for Board review
  - iii. Interim Fields Director to reach out to Parks and Rec to see who owns the Blue goals that are chained up at Docherty
  - iv. For Spring at Apex, we need to be mindful of when EDP and MNJ seasons start
  - v. Winter session - board is evaluating alternative space. If the space is a significant drive, consideration will be given to make the winter training optional for the MNJ teams
- c. Apex financial impact
  - i. Board approved to spend \$1K-\$1.5K to stripe some semblance of fields on Docherty, specifically for the 7V7 teams so that they can work with the build out lines
  - ii. Expenses incurred getting fields ready at Docherty due to Apex delay - Light rental (\$9K), POD rental (\$600), and Field striping (\$1.5K)
- d. Solicitation needed for open Board Positions - Ways and Means, Fields Director, Equipment Director

### 2. President's Report – Niles Johnson

- a. EDP flighting and schedule comes out on 8/15; MNJ final flighting comes out on 8/17 and schedules come out for 8/21

### 3. Vice President's Report – Ralph Manrique

- a. Work bond program to be finalized and sent out for collection

### 4. Coaching Director's/Technical Director Report – Jessica Freund & Konrad Madej

- a. Team formation update - we have 15 teams plus 4 Spring-only teams
- b. Pre-YDP: Due to number of players, a 2nd trainer is required for a total of 7 additional billable hours
- c. 04/05 - Additional offers extended to fill out 04/05 team with up to 20 players with the commitment that 5 players will participate in the 05/06 game each week. Teams to train together

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- d. Need to reach out to parents for those teams that do not have a formal parent manager established - 2009G, 2010B, and 2011G
- e. Solicit Parent managers to complete their background check, concussion testing, and F license class --- while parents will not be on the sidelines this year with the trainer, we need this in the event the trainer shows up late so the parent can warm up the kids and even possibly start the game without the trainer
- f. SAGE warnings will be sent to select parents did not follow the guidelines on the sidelines during games so far this year.

### 5. Treasurer's Report/Work Bonds – Toni DiPalo

- a. Budget per per player from April 17th, 2019 is approved and Board is working with these budget assumptions.
- b. Referee Fees need to be reconciled and collected from team coaches - Niles has reconciliation sheet from Adam; Confirm that this is complete or if any additional actions are needed

### 6. Registrar's Report – Becky Mecurio

- a. Refunds
  - i. Board approved refund to Sanfilippo Family its dues that they paid minus the \$350 roster deposit. Board did not vote on the 2nd refund request as it was not formally requested
  - ii. For 2020/2021, A message will go out from the Board and team managers educating the membership on why insurance is important when families expect a refund but can't get one - player decides they don't want to play anymore either before or during the season, player gets injured before or during the season, etc.

### 7. Ways & Means Report – Rob Sutton (interim)

- a. Target Grant has been submitted
- b. Affinity grant to be submitted this week (9/23)

### 8. Communications Directors Report – Joanna Robison

- a. No formal updates
- b. Board will write up the work bond program and send it to membership

### 9. Field Directors Report – Ralph Manrique (interim)

- a. See Welcome and Key Topic section for APEX and APEX related items
- b. Board approved the purchase of 1 backstop netting for South Woods Road field. Funding is coming from the Affinity Grant and a private donation to pay for one backstop
  - i. Once purchased, DPW will come out and dig the holes for us
- c. A total of 3 backstops is being requested for South Woods Road Field. At a minimum we will need a total of 2. Affinity grant will include a proposal for the 2nd backstop

### 10. Secretary's Report – Rob Sutton

- a. Board meeting minutes are on the shared drive for Board members
- b. Create club calendar for internal board members and coaches and one external calendar for external members (parents of players),
- c. Secretary will reach out to Shakeel Muhammed about this board position and reset his email.

### 11. Equipment Directors Report – Vacant (in transition)

- a. Communications Director to send message to coaches to drop off any used equipment by the new POD container at anytime

### 12. Meeting adjourned at 11:10 PM - John Cicarelli (motion), Joanna Robison(2nd),

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THE MEETING MINUTES ARE MEANT TO REFLECT THE ITEMS DISCUSSED AT THE MEETING. IF CORRECTIONS ARE REQUIRED, PLEASE ADVISE THE DESIGNATED SCRIBE IN WRITING WITHIN FIVE (5) WORKING DAYS FROM RECEIPT. IF CORRECTIONS ARE NOT RECEIVED, THIS WILL STAND AS WRITTEN AND ASSUMED TO BE ACCURATE.