



Hillsborough Soccer Club

Subject:	Hillsborough Soccer Club Board Meeting Minutes
Date & Time:	October 16th, 2019 8:30 pm
Location:	Google Hangouts Bridge
Attendees:	Niles Johnson, Becky Mercurio, Joanna Robison, Robert Sutton, Toni DiPaolo, Jessica Freund, Konrad Madej; Ralph Manrique; Dan Vitu (Red Bulls);
Non-Attendees:	Shakeel Muhammad
CC:	Club Website (www.hillsboroughsoccerclub.org)
Scribe:	Rob Sutton

MEETING MINUTES

1. Welcome and Key Topics

- a. The Board Meeting was called to order at 8:05 PM
- b. NY Red Bulls update:
 - i. Trainers on target to hit their hours; weather has been cooperating
 - ii. Feedback given on how the administration/communication has been going for the Red Bulls coach this season.
- c. Apex Update
 - i. Fall rates (discount) rolls over to the Spring season for HSC which was confirmed by Ralph
 - ii. HSC to send APEX (Sarah) start and end dates for the Spring season along with any black out dates - e.g. Spring Break, Friday and Monday around Memorial Weekend, etc (Niles Johnson)
 - iii. Update sent to parent coaches and managers. Send parent communication to club about APEX and Winter training (Rob to draft)
- d. Solicitation needed for open Board Positions - Ways and Means, Fields Director, Equipment Director
- e. Winter training - Assignment and process for signup need to be finalized and sent to the parent managers (Niles, Jessica, Konrad)
 - i. We currently have BSC space and inquiring about TEST
 - ii. DTS may be an option

2. President's Report – Niles Johnson

- a. EDP flighting and schedule comes out on 8/15; MNJ final flighting comes out on 8/17 and schedules come out for 8/21

3. Vice President's Report – Ralph Manrique

- a. Work bond program to be finalized and sent out for collection

4. Coaching Director's/Technical Director Report – Jessica Freund & Konrad Madej

- a. Team formation update -
 - i. 05/04G and 05/06G teams have 29 players to date and look to be in good shape for the Spring season
 - ii. High School teams - draft a simple email to parents and coaches to finalize the Spring season (Konrad)
- b. Player injury at practice during early October where player had a mild concussion. Player went home quickly with parent with no formal communication that night until the Red Bulls manager followed up the next morning

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- i. Create a sign-up to be the parent volunteer at the practice fields (field manager list) for all trainers to contact with the goal of the parent coach or manager being present for their team's practice
- ii. Send email to parents letting them know there trainers are instructed to inform the parent manager and/or the Field manager at the site of any and all injuries
- iii. Send out reminder to have coaches get carded
- iv. Recruiting Rec - work on getting volunteers out to Singley and Muni complexes to hand out flyers and solicit for evaluations. (Rob Sutton and others to setup and solicit volunteers)

5. Treasurer's Report/Work Bonds – Toni DiPalo

- a. D&O insurance is taken care of
- b. Cash on hand is adequate for the upcoming Red Bull charges
- c. Confirm if Referee Fees need were reconciled and collected from team coaches - Niles has reconciliation sheet from Adam;

6. Registrar's Report – Becky Mecurio

- a. Refunds - all refunds are completed

7. Ways & Means Report – Rob Sutton (interim)

- a. Chevrolet grant / sponsorship re-engaged
- b. 2nd Affinity grant won for \$1K and is going towards backstop netting systems
- c. Open - Set up meeting with dine out coordinator;

8. Communications Directors Report – Joanna Robison

- a. No formal updates
- b. Board will write up the work bond program and send it to membership (still open)
- c. Communication needs - APEX message for parents and injury reporting and protocol

9. Field Directors Report – Ralph Manrique (interim)

- a. Board approved the purchase of 2 backstop netting for South Woods Road field. Funding is coming from the Affinity Grant and a private donation to pay for one backstop
 - i. Equipment will be sent to DPW to be transported out to the site
 - ii. DPW will dig the holes
- b. High School Turf - request turf time two nights a week (Wed and Thurs) as a backup and for the older teams to practice. HHS Marching Band last Wednesday practice is on 10/30 on the field.
- c. Evaluate sprinkler heads on SWR fields, fill in as best we can

10. Secretary's Report – Rob Sutton

- a. Board meeting minutes are on the shared drive for Board members
- b. Create club calendar for internal board members and coaches and one external calendar for external members (parents of players). Still open

11. Equipment Directors Report – Vacant (in transition)

- a. Decision is needed for PODS storage at Docherty. It is set to end in Mid-November (Rob Sutton, Niles Johnson, Ralph Manrique)
- b. Adidas promo \$\$\$\$ - decide on what to order; suggested 2 Sage banners as part of the purchase

12. Meeting adjourned at 10:40 PM - Becky Mercurio (motion), Jessica Freund (2nd),

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CORRECTIONS ARE NOT RECEIVED, THIS WILL STAND AS WRITTEN AND ASSUMED TO BE ACCURATE.