



Hillsborough Soccer Club

Subject:	Hillsborough Soccer Club Board Meeting Minutes
Date & Time:	August 14th, 2019 8:30 pm
Location:	Caffe Piazza
Attendees:	Niles Johnson, Becky Mercurio, Joanna Robison, Robert Sutton, Toni DiPaolo, Jessica Freund, Konrad Madej
Non-Attendees:	John Ciccarella, Shakeel Muhammad, Ralph Manrique
CC:	Club Website (www.hillsboroughsoccerclub.org)
Scribe:	Rob Sutton

MEETING MINUTES

1. Welcome and Introduction

- a. The Board Meeting was called to order at 8:46 PM
- b. Board changed agenda to address key topics ahead of the start of the Fall Season. Individual board positions will be updated via email.
- c. APEX opening - delayed to November 1st
 1. Communication to the club to go out on 8/15 including revised schedule until Apex opens
 2. Fall schedule updated and finalized
 3. Docherty permits are procured, lights have been rented along with delivery, and field lining is being worked on
 4. Create 3 clinics - 1) Defending 2) Passing/touch 3) Striker/dribbling. Marketing to the membership, will email to Rec to ensure classes are filed

2. President's Report – Niles Johnson

- a. EDP flighting and schedule comes out on 8/15; MNJ final flighting comes out on 8/17 and schedules come out for 8/21

3. Vice President's Report – Ralph Manrique (not covered this meeting)

- a. No significant updates

4. Coaching Director's/Technical Director Report – Jessica Freund & Konrad Madej

- a. Team formation update (as of 8/14)
 - i. Recruit girls for the younger years -- Flyers to daycares, camps (YMCA), email Rec registrations, and Rec recruitment on 9/7 at Singley fields (probably in the morning with start times at 9:30 and 12 on Saturdays)
 - ii. Konrad and Jessica to draft a message for Rec to send out to their membership soliciting players for HSC
 - iii. All teams signed up for Bridgewater tournament except for four teams as their roster is fluid and not finalized yet
 - iv. 04/05 and 05/06 teams -- speak with Shawn Pierson on next steps. Niles to reach out to Shawn Pierson by 8/18
 - v. Reach out to High School boys and girls team to form for Spring team formation

5. Treasurer's Report/Work Bonds – Toni DiPalo

- a. Budget to be finalized pending remaining team formations (See DOC update)
- b. Referee Fees need to be reconciled and collected from team coaches - Niles has reconciliation sheet from Adam; Niles to send out to coaches

6. Registrar's Report – Becky Mecurio

- a. YDP - need to communicate to parents who are due a refund on what to do with the money (Niles Johnson)
- b. Work bond program created
- c. Clinic registrations are completed and ready to go

7. Ways & Means Report – Rob Sutton (interim)

- a. Target Grant has been submitted
- b. Modell's fundraiser will be sent out again
- c. Picture day will be in Fall 2019; new vendor will be used
- d. Crazy Raise fundraiser - set launch date in September
- e. Dine Around committee chair identified

8. Communications Directors Report – Joanna Robison

- a. HSC website updated with all content and design changes. All available programs to purchase is available on the website
- b. Educate and communicate the flighting and definitions of our club teams
- c. Welcome letter - send out the week of 8/12. Sent 3 letters to EDP, MNJ, and YDP teams
- d. Fall game reporting sheet completed and on website
- e. Teams are updated on the website
- f. All Trainers have access to Team Snap with the exception of Lee Nicholls. He will be assigned once his teams start playing in late Fall or Spring

9. Field Directors Report – Ralph Manrique, not present (interim)

- a. Apex bubble winter training: Mondays and Wednesday: 5:30 - 7:30pm, but subject to potential delays. We have ½ the field for this time
- b. Need to determine placement of backstop netting for Netting system. HSC can install the netting system, just need to coordinate with John Crossen to mark sprinklers
- c. Will book Apex Spring. HSC will have first priority. The rate for 3 days stay the same and we lose the 25% discount for the Spring. Niles and Ralph will ask if the discount should carry over to the Spring since we did not get a discount for the Fall.
- d. Approved \$1,000 for seed and soil for Country Classics and South Woods Road fields. Rob Sutton to call for pricing first from the Belle Mead Depot.

10. Secretary's Report – Rob Sutton

- a. Policy documents need to be updated - Financial assistance document with the formula on how to calculate and update the Sibling discount policy to reflect the current year
- b. Create club calendar for internal board members and coaches and one external calendar for external members (parents of players), due August 31st
- c. Set up Parent and Coaches meeting before the season start
- d. Email and email aliases for new Board members and committee heads have been created

11. Equipment Directors Report – Vacant (in transition)

- a. Need to hand off balls and cones to new Equipment Director
- b. Equipment collection - align with first day of practice and/or Parent Manager meeting/General meeting
- c. Need to find storage for our 20 goals, Rob Sutton to get two quotes for temporary storage (This is complete)

12. Meeting adjourned at 11:25 PM - Joanna Robison (motion), Toni DiPalo (2nd),